

**FORM 3
TENANT NOTICE OF TERMINATION**

TO: _____
[Landlord]

I HEREBY give you notice of termination of the tenancy agreement and give up possession of the residential unit located at _____, effective the ____ day of _____, 202____ (the "Effective Date").

I am terminating our tenancy agreement and giving up possession of the residential unit for the following reason:

1. ____ **Week-to-week Agreement.** We have a week-to-week agreement and the Effective Date, listed above, is at least **seven (7) days** from the date of this notice, and is prior to the rent being payable under our agreement.
2. ____ **Periodic Agreement.** We have a periodic agreement (other than a week-to-week agreement), and the Effective Date, listed above, is at least **one month** from the date of this notice, and is prior to the rent being payable under our agreement.
3. ____ **Fixed-Term Agreement.** We have a fixed-term agreement and the Effective Date, listed above, is at least one month from the date of this notice, not earlier than the termination date specified in our agreement, and prior to the rent being payable under our agreement.
4. ____ **Victims of Family Violence Act.** A copy of the order or statement.
5. ____ **Human Rights Act.** The Effective Date, listed above, is at least one month from the date of this notice and is prior to the rent being payable under our agreement. A copy of the Order issued by the Human Rights Commission is attached.
6. ____ **Illness or Long-Term Care.** The required evidence of the illness is attached.

Date: _____
(Day/Month/Year)

Signature: _____

(Print Name)



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Obligations of Lessee

- When ending a tenancy agreement, tenants must give the landlord a minimum of one month's notice. The notice must be given on the first day of the month or before. In the case where a tenant is ending a tenancy agreement before the fixed term agreement has expired, the tenant may be liable to lose the entire, or a portion of, their security deposit if the landlord cannot rent the unit and mitigate a loss of income.
- When vacating your unit, please ensure that the unit and the appliances have been thoroughly cleaned and that all personal belongings and garbage are removed from the unit. Other than reasonable wear and tear, any cleaning or removing of garbage will be subject to a service fee deducted from the tenants security deposit.
- Unless given written permission to leave keys in the unit, all keys are to be returned to our office upon vacating.
- Please give the Post Office a forwarding address for your mail as we will not be retrieving mail for previous tenants.

*All charges will be determined on a case by case basis however, they will be calculated hourly based on the market rate for the required service.

Tenant Signature: _____

Date: _____